



Survey Committee Meeting Minutes

June 12, 2009

11:00 AM EST

Present:

Shawn Keough-Hartz
Dan Stech
Karen Olson
Bob Burleigh

Michelle Botana
Brad Lund
Patrick Lukacs

Absent: Jackie Willett
Julie Urda

Committee Accomplishments:

- PQRI Survey (UPDATE) - Complete
- DAYS IN A/R SURVEY (UPDATE) **Compiled and released March 11, 2009. Complete**
- Crossover Survey - Complete
- AHIP Survey - Complete

Committee Considerations:

- MCPSS SURVEY (UPDATE) - 6/5/09 Brad sent results directly to Bob Burleigh for compilation. Bob anticipates completion by Monday, June 15, 2009. Results will be reviewed by committee members and given to Government Relations committee immediately for presentation at the June meeting with CMS. Comments made by survey committee members must be made on June 15, 2009. Note: This survey was held open so long to obtain a greater number of respondents. This survey was launched differently this year with expectation of completion for each MAC/FI. We would anticipate a much greater rate of response due to companies having activity in multiple states. Follow-up was completed on numerous occasions throughout the process to include phone calls from government relations committee members, encouragement by various speakers and board members at the spring conference, etc.

- Education Committee Request - Survey Request was approved
- EMR Survey Request - Survey Request was approved

Discussion took place with regards to combining the Education and EMR Surveys to launch as one survey. The decision was made to proceed in this manner to decrease the burden on our members and eliminate the delay in releasing the surveys due to committee needs which ultimately benefit the members. Suggestions were made regarding questions and compilation needs. Further, it was discussed that the results of the education survey need only be released to the Education Committee. The EMR survey information questions and results should be shared in the form of a Billing article written by the Technology Committee as this information would be very valuable to the members in terms of competitiveness, etc.

Timeline is as follows:

Review by Patrick and Michelle for inclusion of committee suggestions

Wednesday, June 17, 2009 - sample launch to the Survey committee for committee review

Wednesday, June 24, 2009 – QA launch to Survey committee and Education Committee chairs. This version will include edits from June 17th launch.

Tuesday, June 30, 2009 – Target Date for launching survey to members

Survey to be open for three weeks with weekly reminders. Suggestion: last reminder 2 days prior to close.

Tuesday, July 21, 2009 – Close Date

Friday, July 24, 2009 – Results sent to Survey Committee members for review and edit – Michelle, please send this directly to all survey members.

Thursday, July 30, 2009 – Results due to Education Committee and Technology Committee.

- SURVEY SOFTWARE - Michelle & Brad have viewed another software which appears to be more conducive to our needs. Significant discussion took place regarding capturing of demographic needs while not burdening the members to complete. Discussion included capture based upon email address vs. member number and validity of information captured within the survey process.

- The cost of this software was originally \$10K but, has been negotiated to \$5 annually.
- Michelle will determine a few dates when a demo can be shown to the committee. Shawn offered again to review the process as she would like to eliminate some of the manual functions required under our current solution. All committee members are encouraged to participate in this demo.
- HR SURVEY - Complete - Results were sent to committee members on May 19, 2009. No comments were made by members. Chair will resend results for comment. Results have not been released to the survey participants. This should be accomplished by June 19, 2009.
- Committee Process (UPDATE) – Patrick prepared Draft, SRK to edit. – no discussion
- New Committee Members – no discussion