



Board Liaison Policy & Procedure

HBMA's Board of Directors will appoint at least one representative of the Board to act as a liaison for all standing committees.

- The liaison cannot be the chair or vice chair of the committee, but an active member participating in the committee activities.
- The liaison will be exempt from any committee vetting process, as their purpose for participating within the committee is to help support the committee and communicate committee actions to the Board of Directors and Board of Directors strategy to the committee.
- The liaison will be held to the same responsibilities and have the same rights as all other active members of the committee, including voting.
- The liaison may also present the bi-yearly oral report to the Board of Directors in place of the chair or vice chair if they are not available to give said report.
- Should the Board liaison fail in their responsibility and not meet the requirements of the committee set in the charter, they may be removed by the Board and replaced with another liaison.