



HBMA Board of Directors
Wednesday January 20, 2010
2:00 PM EST

Present:

Scott Everson, President	Holly Louie, Director
Jackie Willett, Vice President	Joe Schendel, Director
Patrick Lukacs, Treasurer	Jud Neal, Director
Barry Reiter, Secretary	Karen Linsteadt, Director
Randy Roat, Past President	Susan Chandler, Director
Cindy Groux, Director	Brad Lund, Executive Director
Don Rodden, Director	Paul Myers, Director of Education

Agenda:

1. Call to order and Roll Call

Scott Everson called the meeting to order and Paul Myers took roll call.

2. Consent Agenda

- a. **Approval of the December minutes and January Election of Board minutes**
- b. **Financial Report**
- c. **National Office Report**
- d. **Committee Reports**

Motion to approve consent agenda minus the January Election of Board minutes by Barry Reiter, seconded by Jud Neal; all approved. Passed

Discussion was held about the January minutes, whether or not they needed to be officially closed before the motion to accept was given. It was decided that everything was done correctly and an official close was not needed.

3. Capitol Associates Report was submitted in a separate e-mail.

4. SPS and review of Committee Work plans

The Executive Committee is working on a modified version which will summarize all the goals and prioritize them. The nine objectives listed will be broken down into smaller pieces for each committee to work on.

5. Committee Spotlight

- **Certification**

Jud Neal reported. Education is working closely with Certification. Starting with the O&M and continuing with all the 2010 meetings, members will manually note the number given at the end of each session to prove attendance and submit this paperwork to receive CEU credits.

- **Education**

Joe Schendel gave the report. The Committee is employing a consent agenda and will begin using task forces to move different projects through. The projected result will be that one member from each task force (ideally the chair) will be required to attend the general education call each month to report on activities to date. A survey tool is being used to determine speakers and Joe and Jud are having weekly calls with Paul and Gail to update activities.

Action. National Office will provide the Certification committee with information on capturing attendance at the conferences.

- **Publications**

Don Rodden gave the report. KT has passed away and the National Office has hired Rita Goldberg as the new editor. She has immediately become involved and the Jan/ Feb issue will be published mid February.

6. Committee Members Role

The Executive Committee noted that there are 5 Chairs this year that are not Board members. Options that would keep them involved and in the loop are: invite them to participate on the board calls to hear/share updates, and/or create a group message board for leadership.

Action. the National Office will notify the chairs to join the February Board Call, this will be a trial basis with the board revisiting the issue in 90 days.

7. HITECH

Holly Louie reported that on or before February 18th Jim will have a sample contract and checklist to the Board. It was recommended to deliver the product to the members via a Webcast. Jim Wieland will work with Holly Louie and the Ethics Committee in preparing these products for the members and the cost is not to exceed \$12,500.

Motion. The Executive Committee should be empowered to work with the Ethics and Compliance Committee to enter into a contract with Ober/Kaler; need timeline and deliverable definition. Holly Louie motioned, Jackie Willett seconded. All approved, Passed

Jud Neal motioned to adjourn, Don Rodden seconded. Passed

Next call. February 17, 2010