

Initiative to be undertaken	Who will do the work?	What resources are needed?	Timeframe for completion	Current Status	✓
Education & Awareness The dissemination of information regarding current technology and "hot" items of interest	Sheri & Curt	EMR whitepaper uses, use of (and improvement of) website, Billing articles, new white papers, webcast topics, etc.	Sheri to determine and report back.	New initiative.	✓
Accounting System Evaluate and recommend an accounting system for use by Members which will enable cost analysis, and industry benchmarking by HBMA--along with a channel partner association	Bill, Brad, Randy (?), Ken	A hosted application that will allow an HBMA chart of accounts and enterprise consolidation for benchmarking	Bill to determine and report back.	New initiative.	
Project Management Evaluate and recommend a project / document / communication management tool for use by BOD / Committee volunteers to boost efficient teamwork	Patrick & Sheri	A hosted collaborative application (e.g. Quickbase) or wiki (e.g. wikimatrix.org)	Patrick to determine and report back.	New initiative.	
Employee Management Evaluate and recommend a channel partner association for online job postings (in Member websites), including online applications, applicant tracking / management, and assessment / screening	Joe, Bill,	Task specific resources and expert consultation	Joe to determine and report back.	New initiative.	
Develop online ballot system (including Annual membership meeting by proxy) for election of BOD	Subcommittee and designated experts	Task specific resources and expert consultation	Subcommittee leader to determine and report back.	Proposed initiative.	
Fraud Identification / Mgt "Tool Kit" for EMR/EHRs to include links to articles and applicable documents	Fraud subcommittee, designated experts, and the E&C Committee	Task specific resources and expert consultation	Subcommittee leader to determine and report back.	Proposed initiative.	

Legend:

Complete

Monthly Activity



In Process

Not Completed or Addressed

