



**Survey Committee  
November 11, 2010**

Present: Susan Chandler, Karen Olson, Bob Burleigh, Michelle Botana, Brad Lund

Absent:, Patrick Lukacs, Jackie Willett, Janet Boos

**Agenda:**

1. **Billing Fee Survey-Fee results released, still need detailed results in hard copy** – There are still some outstanding issues with the results, Brad will convene a conference call with Bob and Dan to discuss. The graphics and template are ready, just need an introduction page which Bob has agreed to write.
2. **Outsourcing Survey-** out to members, close date November 30<sup>th</sup>, results will be sent out to the committee. 137 members have participated; Michelle will send a reminder.
3. **Coding Survey- need committee comments** – Michelle will send the survey to the Committee for comments. The survey will be released the week of November 29<sup>th</sup>.
4. **A/R Survey- need cover letter and comments for release date, number formats different?** – Survey is ready for deployment, only a cover letter is needed to explain it to the members. Bob will write this and send it out to the committee for comments. The survey is to be deployed Dec. 1<sup>st</sup>.
5. **Education survey-Long version vs. short version sent out** – The survey will be sent out today.
6. **Publications Survey-comments from committee** – January 1<sup>st</sup> release date, Susan will send me the changes and I will send out to the committee for approval.
7. **Archive page for all surveys to be accessed** – Michelle is gathering the results of the surveys to be able to put up the results on the KAVI site.
8. **Update to grid** –.Same as above.