



Publications Committee Minutes
November 5, 2008
1:00pm EST

Present:

Don Rodden
James Monroe
Ginger Ryder
Jon Noel
KT Anders
Brad Lund – Staff
Michelle – Staff

1. Nov/Dec Status of pending review and release of Nov/Dec issue

The issue is in layout – KT should be receiving soon.

Don asked KT to assign the proofing to the committee since he would be unavailable.

2. Jan/Feb – Update on articles in process to date (KT)

a. Other articles to pursue

The new board members, officers and committee members will be included in this issue.

3. Mar/Apr – pre-planning

a. Spring Conference Promo

Paul will work with Gail to make sure that this is included in the contracts for 2009. It does not have to be long, only about 350 words.

b. Other targeted topics of interest

Brad suggested Jeff Wolfe for a motivational article.

4. December call

a. Advanced Owners & Managers week of December 1st

b. Wednesday, December 10th?

The next call will be December 10th due to Don being out of the office December 3rd.

5. Billing Survey

The committee agreed it would be of great benefit to send out a survey to the membership about Billing.