



HBMA Ethics & Compliance Special Committee Call

Date: November 25, 2008
1000 MST

Where: Committee Phone Meeting

Re: Ethics and Compliance Committee

Present: Holly Louie, Committee Chair
Jim Trotter Michelle Botana
Bob Burleigh
Ken Goodin
Karen Collier
Rick Conklin
Jackie Willett
Randy Rote
Lynne Kottman
Dennis Mock
Joe McCloskey

Absent by Chair request: Shawn Keough-Hartz
Robert Burleigh

PURPOSE: To address question of member conflict of interest

ISSUE: Does PRI's contract as a RAC validation contractor violate HMBA bylaws, code of conduct or conflict of interest policy.

FINDINGS:

- ◆ Shawn Keough-Hartz made written and verbal full disclosure of PRI interest in obtaining various government contracts
- ◆ The question was reviewed by James Wieland, Esq., HBMA counsel and the Committee. No violation of bylaws, code of conduct or conflict of interest identified
- ◆ PRI must change membership category with HBMA. PRI is not a billing company and must change designation to comply with bylaws. Alternatively, the PRI wholly owned subsidiary Third Party Medical Billing Company could become the principle member.



RECOMMENDATIONS:

- ◆ Holly and Randy will communicate with Shawn and convey the committee findings and recommendations
- ◆ The committee recommends the BOD accept the following for consideration:
 - Use of HBMA trademark by member companies
 - Formalize documentation and procedures for selecting BOD candidates
 - Revise the conflict of interest statement to more thoroughly address conflicts that may arise
 - Establish a clear definition of what affiliations would be deemed an unacceptable member conflict by HBMA
 - Adhere to procedure requiring directors, committee chairs and committee members to sign conflict of interest agreement