



Board of Directors
October 13, 2010

Attendees:

Scott Everson – President
Jackie Willett – President Elect
Barry Reiter – Secretary
Holly Louie – Director
Joe Schendel – Director
Jud Neal – Director
Karen Linsteadt – Director

Cindy Groux – Director
Susan Chandler – Director
Sara Nofziger-Drew – Director
Brad Lund – ISAM
Michelle Botana – ISAM
Paul Myers - ISAM

Absent:

Randy Roat – Past President
Don Rodden – Director

Agenda:

1. **Call to order and Roll Call** – Scott Everson called the meeting to order and Michelle Botana took roll call.
2. **Consent Agenda**
 - a. **Approval of the September minutes** – Revision to the minutes: The board discussed having all the grandfathered CHBME's take the exam without having to pay a fee but in the end decided that they do not have to take it.
 - b. **Financial Report**
 - c. **National Office Report**
 - d. **Capital Associates Report**
 - e. **Committee Reports**
Motion to approve the consent agenda with the named above revision to the September minutes by Barry Reiter, seconded by Holly Louie; Motion passed.
3. **Strategic Plan update and activities review (Kavi Implementation)** – The Executive Committee will be meeting in November to discuss and audit the Strategic Plan from last year. Michelle is working with KAVI to get all the committees set up and we hope to have all committees up and running starting in Dec.
4. **Approve temporary Treasurer Appointment and Board/Committee planning process** – Due to Patrick Lukacs' resignation, Jackie Willett will be taking over the treasurer position for the rest of the year.
Motion to approve this temporary appointment by Jud Neal, seconded by Cindy Groux; Motion passed.
5. **Report from Certification and Education Chairs on last week-end's meeting in Las Vegas** – Jud provided a comprehensive recap of the day and a half meeting. Bob Burleigh and Dave Jakielo were there to weigh in on the discussions of the Owners & Managers Conferences, Holly Louie was able to call in via phone to discuss the Compliance Course and Joe Schendel and Paul Myers were there to discuss the new

Education modules. The result of the meeting is that the Certification Committee now has a roadmap to get this program implemented by January 1, 2011 as they have documented the elements within Compliance for Professionals, Compliance for Executives and the five modules. These programs are all contained within Category II of the Program. Category I is covered by attendance at the National Conferences and Category III is for Distance Learning, O & M and related association credits allowed. For all the details of the meeting [click here](#) to view the minutes.

6. **HBMA National Office staffing and management fee** – Discussion about Sherri's status as an independent contractor vs. an employee and what this would mean for HBMA. Scott assured the board that Jim Wieland, Esq. drafted the paperwork with HBMA's interest in mind. After the decision to change to independent contractor, Jim updated the contract to reflect the changes. This is an addendum to the original ISAM contract which will be reviewed and renegotiated in 8 months.
Motion to approve the addendum to the ISAM contract and allow ISAM to hire Sherri Dumford as an Independent Contractor by Jud Neal, seconded by Holly Louie; Motion Passed.