



HBMA Executive Committee Minutes

July 8, 2009

12:30 PM EDT

Present:

Randy Roat, President

Michelle Botana -ISAM

Scott Everson, Vice President

Brad Lund - ISAM

Jackie Willett, Treasurer

Patrick Lukacs, Secretary

Absent:

Ken Goodin, Past President

Agenda:

**1. Expense Reports**

Discussion was held regarding the financial policies and procedures. It was suggested that HBMA adopt a standard reimbursement form that includes all rules printed on the back.

**Jackie and Brad will work out the first steps and plan a finance committee call in the next two months.**

**2. Committee Reports**

Each Board member is responsible for updating their workplan. It was suggested to add to the new board member orientation an example of the workplan and to explain what is expected of the board members.

**3. Shawn's email of July 3rd**

Discussion was held.

**National Office will set up a call with Jackie, Randy and Brad.**

**4. Review the Board Agenda**

Randy suggested that the treasurer's report and the committee reports be pulled from this month's consent agenda. Discussion of having the National office prepare an executive summary of committee reports, focusing on committees having trouble was held.

**The National Office will identify changes to workplans in the NO report.**

**5. O&M's 2010**

Brad had discussions with Bob B. and Dave J., an agreement was made to only hold two Owner's and Manager's Conferences in 2010.

**6. Fall 2010 National Conference**

The Education Committee has selected St. Louis; it has all the components necessary for a successful meeting.

**Paul Myers will call Kim from RBMA for feedback regarding St. Louis.**

**Call ended at 1:30pm EDT**