



HBMA Ethics & Compliance Committee Call

Date: August 2009
1000 MST

Where: Committee Phone Meeting

Re: Ethics and Compliance Committee

Present: Holly Louie, Committee Chair
Bob Burleigh
Jackie Willett
Lynne Kottman
Dennis Mock
Cindy Pittmon
Brad Lund

1. The next Committee meeting will be at 0700 on Thursday, September 24 at the fall educational conference in Las Vegas. Speaker phone availability will be based upon confirmed need.
2. The E&C committee will be responsible for an article in each issue of Billing. Jackie Willett suggested writing extra articles when possible so reserve articles are always ready.

ACTION ITEMS:

- **Holly will send the updated schedule to the committee and the responsible Billing representatives.**
 - **Dennis Mock will write the article due November 1 for the Jan/Feb 2010 issue. The issue focus will be billing company relationships with collection agencies.**
 - **Holly will ask for more notice from Billing when an article is not submitted timely.**
3. ISAM will prepare an updated listing of compliance related list serve topics for possible FAQ. The committee will address at the September meeting.

ACTION ITEMS:

- **New FAQ agreed upon and assigned authors:**
 - **Billing for family members—Cindy Pittmon**
 - **Charging interest and refunds—Bob Burleigh**
 - **Exclusions--Holly**



4. Concern regarding improper list serve postings was addressed.

ACTION ITEM:

- Holly will work with Jim Wieland, Esq. to develop an appropriate “stop” that members posting a new thread will need to acknowledge.