



## Survey Committee Minutes

Date: Friday, December 4, 2009

Where: Conference Call @ 10 a.m. Central

Present: Jackie Willett, Chair  
Patrick Lukas  
Karen Olson  
Brad Lund – ISAM  
Michelle Botana -- ISAM

Absent: Dan Stech  
Bob Burleigh

1. The Billing Fee Survey is ready to launch pending opening comments and directives Bob will write to members.
  - a. Committee agreed that the disclaimer Brad wrote should be included in this survey.
  - b. Our goal to release the survey by December 1 was not achieved; however, our new goal is December 15<sup>th</sup>.
2. Days in A/R Survey.
  - a. During the next two weeks Michelle will determine if the past survey can be built with our tool. If she is unsuccessful she will contact the tool developer to determine if they can build the survey. Michelle will give us an update before the next call.



### 3. CRPC (Commercial Relations)

- a. Sherri Dumford sent a survey she wanted to release to some top payors, initially UHC. The survey committee had some thoughts in regard to the objectives of the survey as well as some of the questions. Brad will visit with Sherri in regard to the survey.

### 4. Yearly note to Committee Chairs

- a. Committee agreed that a yearly email should be sent to all Committee Chairs as a reach out effort and attempt to plan survey's that may be needed by specific Committees. Jackie will draft and send to Michelle by mid January, 2010.

**Call adjourned at 10:45 a.m.**

REMINDER:

Survey Committee Calls are the first Friday of every month at 10:00 a.m. Central Time.

HBMA conference call number

866-699-3239  
20083069