



*Ethics & Compliance Committee Status Report
through February 2008*

Initiative to be undertaken	Who will do the work?	What resources are needed?	Timeframe for completion	Current Status	✓
HBMA website links to most commonly requested compliance citations	E&C Committee is responsible to add new links as needed. ISAM is responsible for validating the published links on an ongoing basis but no less frequently that 2 x per year	Web hot links	1-May-07	Completed	
Compliance "tool Kit", to include a compliance homepage, links to applicable Billing articles, and all compliance specific documents.	E&C Committee, designated experts, ISAM and Webteam	Online confidential questionnaires (risk assessment?), task specific resources, and expert consultation.	Brad to determine implementation timeline and report back to the committee.	In process: We have a compliance homepage under Resources and have started to upload FAQ's. All compliance articles from billing have been placed in an easily searchable format and categorized. They are updated after each new Billing is published. New tools are in development and anticipated this spring.	

<p>New compliance education geared to small/new to compliance vs. large/more sophisticated compliance knowledge</p>	<p>E&C in collaboration with Education</p>	<p>Holly & Brad will work on the format for a general compliance how-to presentation. Other general topics may be developed based on member use.</p>	<p>No estimated completion date</p>	<p>Initiated in 2006, Ongoing</p>	
<p>HBMA Compliance Library- which will include a basic document addressing FDCPA, links to industry glossaries and frequently updated FAQ's</p>	<p>E&C, Education, ISAM and consulting experts. Bob B. and Dennis M. will write the paper addressing FDCPA, Holly L., Lynne K., ISAM and Webteam to create the FAQ's</p>	<p>Legal review, ISAM and Webteam</p>	<p>The goal for initial implementation for FAQ's is Sept 2007. The goal for completion for the links to industry glossaries is Sept 2007.</p>	<p>Completed. See above in process and ongoing sections.</p>	
<p>Legend:</p>					
<p>Complete</p>					
<p>Monthly Activity</p>					
<p>In Process</p>					
<p>Not Completed or Addressed</p>					